

VILLAGE OF ASHWAUBENON

JOB DESCRIPTION

I. Position Title: **Youth Baseball Umpire**

Reports To: Ashwaubenon Youth Baseball (AYB) Umpire Coordinator

II. Job Summary:

The Youth Baseball Umpire should have basic knowledge of Ashwaubenon Youth Baseball League rules and regulations. The individual must have the ability to interpret rules for coaches and players, and verbally convey their meaning.

III. Duties & Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive and other duties may be required and assigned.

- A. It is the responsibility of the umpire to attend all AYB Umpire meetings and games as scheduled by Ashwaubenon Youth Baseball.
- B. As an umpire you are responsible for having complete control of the game. You are responsible for the player's safety, fair play and good sportsmanship.
- C. It is your responsibility to be familiar with league rules with you when you are officiating. You must know these rules and officiate based upon the rules and policies set forth in the league.
- D. All umpires should maintain the integrity of the game by demonstrating fairness, courtesy and consistency with all calls.
- E. All umpires should report to the field 15 minutes prior to the start of the game to complete a safety check on the field and make any necessary corrections.
- F. Show confidence when you are officiating.
- G. Treat managers and players in a courteous way.
- H. Establish a calm environment for the game.
- I. Responsible to start and end all games as scheduled.
- J. Make decisions promptly, firmly and in a fair manner basing them on rules and not on partisan players and spectators.
- K. Postpone games at the playing field if poor playing conditions prevail, notify AYB Site Supervisor of this.
- L. Submit timecards after assigned games to appropriate spot in building
- M. Report any damaged equipment, damage to facility and/or grounds to the AYB representative on-site.
- N. Report any accidents/injuries to the AYB Supervisor on site.
- O. Other duties as assigned.

IV. Minimum Qualifications:

- Must be at least 14 years or older.
- Familiarity with the rules of baseball. Previous experience playing sports in a competitive environment is recommended, but not required.
- Ability to communicate effectively with players, coaches and fans.

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V. General Expectations:

- Demonstrate authority when circumstances warrant.
- Personal grooming and dress should be clean in taste, no rips or holes in jeans/pants and also appropriate for the activity.
- Each official is required to wear a light blue umpire shirt and dark pants.
- Demonstrate an attitude of courtesy, cheerfulness and friendliness toward the public and patrons.
- Ability to work with little or no supervision.
- Each umpire is responsible to umpire their assigned games. If an emergency arises where an assignment cannot be completed, notify the scheduler at **least** 24 hours in advance of the assigned game(s).